Manifest Amendments

Provides description and format requirements for each data element contained within a transaction record input by a carrier, port authority, or service bureau to transmit manifest amendment data to the U.S. Customs Service Data Center.

RECORD DESCRIPTIONS

The Amendment Record provides data element descriptions and format requirements for transmitting manifest amendments.

Manifest Amendments

This requirement permits the carrier, service bureau, or port authority to amend the bill of lading data that was entered into the system. Present regulations require that amendments be made to a manifest within 60 days after conveyance arrival. The carrier, service bureau, or port authority will be allowed to electronically change the manifest as long as the manifest remains on line with no hard copy Manifest Discrepancy Report (MDR) required. The carrier, service bureau, or port authority may add an additional bill of lading, delete a bill of lading, or replace manifest data on an existing bill of lading.

User Notes:

Record Identifier A01

Amendment Record

This is a conditional record used to identify the type of manifest amendment being transmitted. It enables an AMS participant to amend the manifest quantity, or add or delete a bill of lading.

Record Identifier A01					
Data Element	**Length/ Class**	**Position**	**Status**	**Description**	**Note**
Control Identifier	3AN	1-3	M	Must always equal A01.	
Carrier Code	4AN	4-7	M	A code representing the importing carrier. This is the Standard Carrier Alpha Code (SCAC) issued by the National Motor Freight Traffic Association, Inc. located at 2200 Mill Road, Alexandria, VA 22310. In the case of water carriers who own their containers, the SCAC code is issued by the Intermodal Association of North America located at 6410 Kenilworth Ave., Suite 108, Riverdale, MD 20737.	
U.S. Customs District/Port	4N	8-11	M	A code representing the Customs district/port of lading/unlading. Use Census Schedule D, included as Appendix G of this publication, for valid district/port codes.	
Action Code	1A	12	M	A code representing the Customs type of manifest amendment. Valid codes are: A = Add a bill of lading B = Add In-bond Movement C = Add New Customs Broker D = Delete a bill of lading R = Replace the existing manifest data with new manifest data N = Delete 2nd notify party S = Add 2nd notify party	1 2
Bill of Lading Sequence Number	12X	13-24	M	The bill of lading sequence number. Do not include the issuer code as it is contained in the associated J01 record.	
Quantity	10X	25-34	C	If the action code is *R* on this record, enter the new bill of lading quantity.	
Amendment Code	2X	35-36	M	A code representing the reason(s) for the amendment of the manifest record. See Appendix E of this publication for a complete listing of valid Amendment codes.	

Record Identifier A01					
Data Element	**Length/ Class**	**Position**	**Status**	**Description**	**Note**
House Bill Number	12X	37-48	C	A code used to report individual portions of a consolidated shipment. In concept, it performs the same function for vessel shipments as the house air waybill does for air shipments. Insert the carrier-assigned number that identifies the portion of the consolidation being reported. The number must be unique within the bill of lading. If a bill of lading is added with this record (action code *A*) this is the new bill number. (This is for future use.)	
Carrier Code	4AN	49-52	C	A code representing the second notify party. This data element is used with action codes "N" or "S".	2
Code Qualifier	2AN	53-54	C	This data element is required if action code is "C". Code ABI = ABI Office Routing code. This code is used by rail AMIL participant in subsequent in-bond movements.	
ID Code	17AN	55-71	C	A code related to the preceding code qualifier ABI office routing code. This code is used by rail AMS participants in subsequent in-bond movements.	
Filler	9AN	72-80	M	Space fill.	

Note 1

The following conditions apply to the action codes:

- If the action code is *A*, the new bill of lading is added to the database files of the associated manifest.

- If the action code is *A*, all the appropriate data elements required for the following records must be transmitted:

  Bill of Lading Transaction (B01)
  Bill of Lading Transaction (B02)
  Shipper Name/Address (S01)
  Shipper Address (S02)
  Shipper Telephone/ Telex (S03)

Note 1 – Continued

  Reference Number (B04)
  Consignee Name/Address (U01)
  Consignee Address (U02)
  Consignee Telephone/ Telex (U03)
  Notify Party Name (N01)
  Notify Party Address (N02)
  Geographic Area (N03)
  Notify Party Administrative
      Communications Contact (N04)
  In-Bond (I01)
  In-Bond (I02)
  Bill Container (C01)
  Bill of Lading Container (C02)
  Additional Cargo Description (D00)
  Bill Cargo Description (D01)
  Marks and Numbers (D02)

Note 1 – Continued

Hazardous Material (V01)
Hazardous Material (V02)
Hazardous Material (V03)

- If the action code is *D* or *R*, **do not** transmit the V03 through D02 records for the bill being deleted.

- If the action code is *B*, secondary notify party information may be added in a subsequent in-bond movement. This action code is used only with the subsequent in-bond applications by rail AMS participants.

- If the action code is *C*, a new Customs broker to receive download information on the in-bond movement may be added. This action code is used only with subsequent in-bond applications by rail AMS participants.

- If the action code is *D*, the bill of lading status is changed to *deleted* in the database files of the associated manifest.

- If the action code is *N*, the SCAC code indicated in the second carrier code field is removed from bill of lading record. No further notifications will be sent to this notify party. This action code is used only with the railroad consist set.

Note 1 – Continued

- If the action code is *R*, the quantity at the bill level is replaced with a specified quantity.

- If the action code is *S*, the SCAC code indicated in the second carrier code field is added to the bill of lading as a second notify party recipient. This participant will receive notifications until the bill is deleted or the SCAC code is removed from the bill. This action code is used only with the railroad consist set.

Note 2

Action codes *N* and *S* are used only with the railroad consist set.

Action codes *B* and *C* are used only with subsequent in-bond application by rail AMS participants.